

PRE-MEETING AGENDA

Casper City Council
City Hall, Council Meeting Room
Tuesday, August 17, 2021, 5:00 p.m.



Please silence cell phones during the City Council meeting.

Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: CouncilComments@casperwv.gov.

	Presentation	Allotted	Beginning Time
1.	Tennis Courts – Natrona County School District Proposal	25 min	5:00
2.	FY 2022 Budget Amendment #1	10 min	5:25
3.	Fleet Vehicle Purchases	10 min	5:35
4.	Procedure for Filling a Councilmember Vacancy	10 min	5:45
5.	Agenda Review	5 min	5:55
	Approximate Ending Time		6:00

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Communication Accountability Stewardship Professionalism Efficiency Responsiveness

August 12, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Pete Meyers, Management Analyst

SUBJECT: School District Proposal Regarding Highland Park Tennis Court Development

Meeting Type & Date

Council Pre-Meeting

August 17, 2021

Action Type

Direction Requested

Recommendation

That Council provide direction regarding a proposal to deed land and improvements to the Natrona County School District so that it might develop six additional tennis courts in the vicinity of 4th and Beverly Streets.

Summary

The Natrona County School District has expressed a desire to build additional tennis courts on land that is currently owned by the City. The site is on the eastern end of Highland Park. The School District is proposing to have the City deed the four existing Highland Park tennis courts to the School District, along with a portion of the land, the Beverly Street tennis court parking lot, and the nearby covered seating facility. The School District would then repair or rebuild the existing courts, build an additional six tennis courts, and make related improvements including installing bathroom facilities, thereby creating a more comprehensive tennis facility. Under the proposal, all of the courts would be available to the general public when not in use for school activities.

Financial Considerations

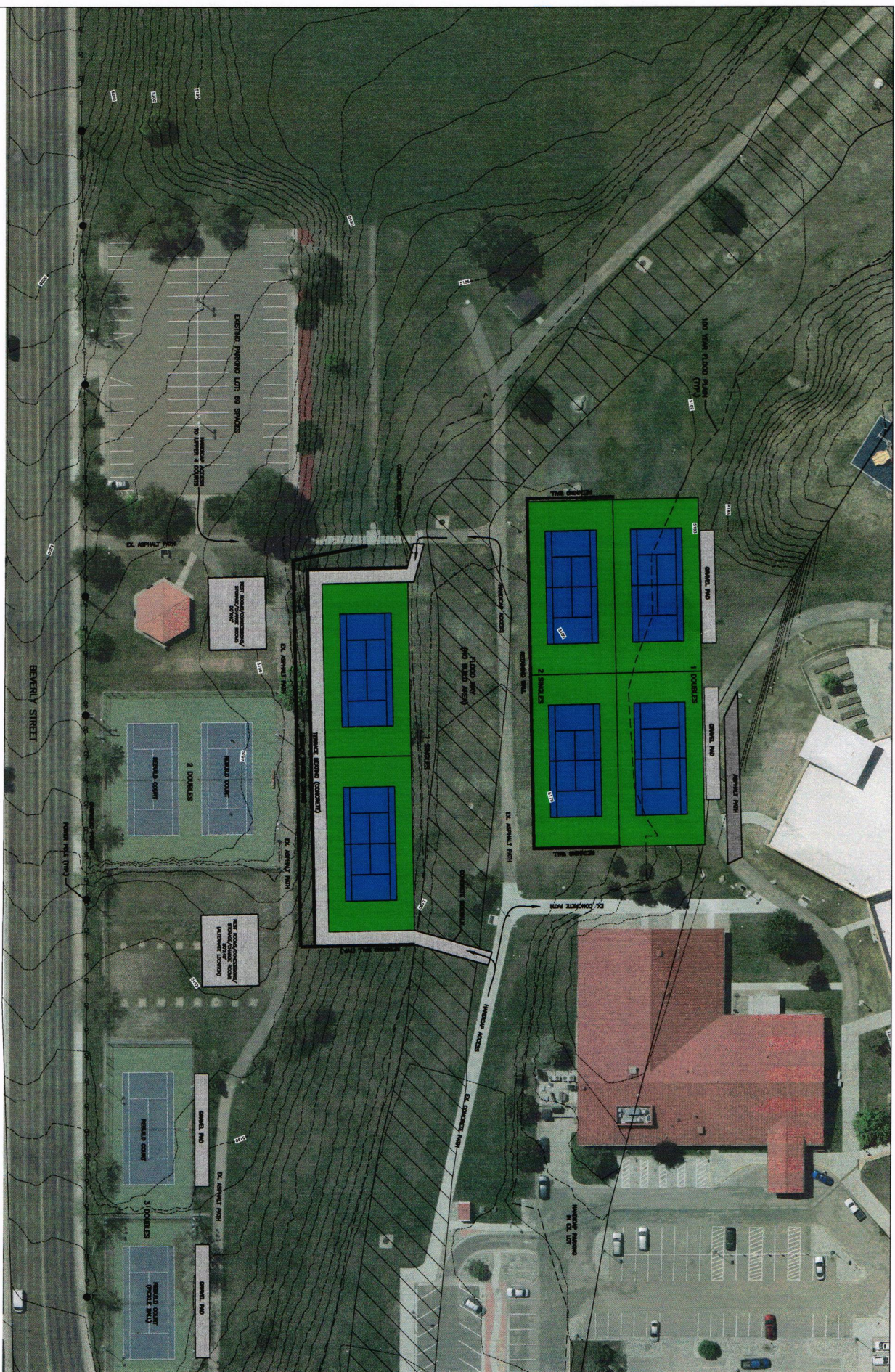
NCSD would take on responsibility for maintenance of the courts, the parking lot, and the adjacent parkland. This would constitute some savings to the City.

Oversight/Project Responsibility

Andrew Beamer, Public Services Director / Acting Parks and Recreation Director

Attachments

Tennis Courts Map



HIGHLAND PARK TENNIS FACILITY
CONCEPTUAL SITE F

SHEET NO.
1 OF 1
DATE
8/10/21

Drawn By: JLM W.O. No.: 17323
 Chk. By: JPO Book No.:
 Acad File: NCSO_HIGHLAND PARK TENNIS COURTS-ALT F.dwg
 FOR: NATRONA COUNTY SCHOOL DISTRICT NO. 1
 970 N. GLENN ROAD
 CASPER, WY 82601

ENGINEERING SURVEYING
 500 PRONGHORN, CASPER, WY. 82604
 307.266.2524 www.wlcwy.com

REVISIONS

August 12, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Pete Meyers, Management Analyst

SUBJECT: Proposal to Fill an Anticipated Vacancy on the Casper City Council

Meeting Type & Date

Council Pre-Meeting

August 17, 2021

Action Type

Direction Requested

Recommendation

That Council review and provide input on the proposed procedure for filling an anticipated Ward 1 vacancy on the Casper City Council.

Summary

It is anticipated that a vacancy will soon appear among the councilmembers who represent Ward 1. The City of Casper has nine councilmembers, with three councilmembers each from Ward 1, Ward 2, and Ward 3.

Under Wyoming State Statute 15-1-107 (c), when a vacancy occurs on Council, a new councilmember must be selected by the remaining eight councilmembers. The new councilmember must be a resident of the appropriate ward, and once they are selected and sworn into office, the new councilmember will serve for the remainder of the exiting councilmember's term. In this case, the expected vacancy will occur in Ward 1, and the newly selected councilmember will fill a term that ends on January 3, 2023.

This proposal calls for a written application to be submitted by interested candidates, followed by interviews with the full Council.

Proposed Candidate Selection Schedule:

- August 18, 2021, Wednesday, 8:00 AM - Application Period opens
- September 3 2021, Monday, 5:00 PM - Application Period ends; Natrona County Clerk checks eligibility for all applicants
- September 7, 2021, Tuesday - Eligible applicants' materials are provided to the Council
- September 15, 2021, Wednesday - Special work session to interview candidates
- September 16, 2021, Thursday (TENTATIVE) Additional interview session, if necessary
- September 21, 2021, Tuesday - New Councilmember takes Oath of Office

Description of Ward 1:

Ward 1 occupies a north-to-south strip that runs through the center of the city. The ward is roughly 1.5 miles wide, and it includes all of North Casper, all of downtown, most of the Big Tree neighborhood, most of Casper College, and all of the City's southernmost neighborhoods, including those to the south of Goodstein Drive. Though its borders are somewhat irregular, it can be described, roughly, by starting with Poplar Street, which runs along its western edge. Its northern edge is the northern end of the Casper city limits. Its north eastern corner is at the intersection of Bryan Stock Trail and K Street. From there (heading south), its eastern border follows Bryan Stock Trail south to Second Street, then west to Kenwood, then south to Fourth Street, then south along Conwell. Its southern border is the southern Casper city limit.

Financial Considerations

None

Oversight/Project Responsibility

Pete Meyers, Management Analyst

Attachments

Ward Map

Ward Boundaries Map

